

# Guganathan Mohan

## Civil Engineer

Dynamic and creative engineer with over 6 years' hands-on experience in overseeing all aspects of civil infrastructural engineering projects from inception to completion. Adept at leveraging expertise in process optimization and project management to facilitate safe and cost-effective operations.

### Employment History

#### Mobile Repair Technician (Sales Associate) at Ala Mango Mobile Shop, Farwaniya

OCTOBER 2023 — P R E S E N T

- Delivering exceptional customer service to all visitors, addressing inquiries, and resolving issues professionally.
- Diagnosing and repairing mobile devices, including replacing LCD screens, cables and batteries.
- Handling laptop Display replacement basic troubleshooting knowledge.
- Demonstrating familiarity with various mobile phone models and their features.
- Assisting customers with the sale and purchase of new and used phones.
- Activating new SIM card connections and assisting with account setups.
- Managing inventory, updating records, and ensuring stock levels are maintained.
- Speaking multi languages (English, Tamil, Hindi and Arabic) with customers and team members.

#### Office Boy/Messenger, Global Clearing Company (Agility)-Kuwait

FEBRUARY 2016 — SEPTEMBER 2023

- Sorting, distributing, and sometimes collecting mail and packages.
- Photocopying, scanning, and printing documents, as well as delivering them to relevant departments or individuals.
- Handling tasks outside the office, such as purchasing supplies or delivering documents.
- Greeting and directing visitors and providing basic information.
- Maintaining logs of deliveries and pickups.
- Assisting with tasks like filing and data entry.
- Coordinating the maintenance and repair of office equipment.



### Details

Farwaniya, Kuwait  
50688026/65189931  
[mgrguhan05@gmail.com](mailto:mgrguhan05@gmail.com)

Date / Place of birth  
14/August/1993 Nagapattinam

Nationality  
Indian

Visa: Small Project Visa 18

### Skills

Decision Making

Critical thinking and problem solving

Effective Time Management

Adaptability

Ability to Work Under Pressure

Ability to Work in a Team Fast

Learner

Leadership Skills Team

Player

Creative Problem Solving

## Training Supervisor at Apporva Structural Engineering Contractors Civil & Sanitary , Chennai

JULY 2012 — MARCH 2017

- Assisting with site investigations
- Assessing the worth and potential risks of projects
- Developing blueprints using computer-aided design (CAD)
- Liaising with architects, subcontractors, consultants, co-workers and clients
- Ensuring projects meeting legal requirements and health and safety standards
- Resolving design and development problems
- Managing budgets and other project resources
- Using computer modeling software to analyze surveys and mapping data
- Preparing project bids and reports
- Assessing a project's environmental impact and potential risk
- Working and coordinating on-site as well as at office.
- Monitoring project progress and ensuring it meets legal and health and safety requirements.

## Languages

English

Tamil Hindi

Arabic

## Education

### Diploma in Civil Engineering at Meenakshi Ramaswamy Polytechnic College, Tiruchy

MARCH 2009 — APRIL 2012

Graduated as Diploma in Civil Engineering (DCA) in the year 2012

Studied Basics on design, construction, and maintenance of infrastructure such as buildings, bridges, roads, dams, and water supply systems.

## Courses

### Auto CAD 2D & 3D

### MS Windows, MS Office, (excel, PowerPoint, Word & Outlook) C++, C Language , HTML, OOPS Using C++ at CSU (Computer Software College)

DECEMBER 2008 — JUNE 2009