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Tel : 00965 – 66811533

Nationality : Jordanian

Place of Birth : Kuwait

Date of Birth : 20/10/1991

Reham Bassam AL-Issa

Planning Engineer

Experience

2016- present:

Planning Engineer

Sayed Hamid Behbehani & Sons Co. / Kuwait , The Expansion of Al Adan Hospital Project

- ❖ Baseline Set-up with Resources and Cash Flow.
- ❖ CPM Schedule Cost Loading.
- ❖ Generating S-Curves, Manpower Histogram for All Project & for each Division.
- ❖ Generating Schedule Performance Index for All Project & for each Division.
- ❖ Utilizing the required CPM Scheduling Using Primavera P6.
- ❖ Collecting Data, Monitoring and Updating Project Progress.
- ❖ Developing and Implementing Plan versus Actual Progress Charts Histograms/ S Curves.
- ❖ Producing Weekly Report showing the Progress, Planned, Delays & Issues of Concerns.
- ❖ Monitoring & Updating Material & Procurement Logs for all Departments.
- ❖ Monitoring & Updating Shop Drawings Logs for all Departments.
- ❖ Developing of master, design, construction, procurement and material submittal schedules
- ❖ Preparing Monthly Report to the Owner.
- ❖ Preparing Progress Presentations for Top Management.
- ❖ Preparing preliminary Schedules & Method statements for Tenders.
- ❖ Communicating with all Departments.
- ❖ Checking Site to insure that All Given Data is Accurate.
- ❖ Preparing Extension of Time Claims.
- ❖ Applying BIM concept in projects.

2014- 2016:

Planning Engineer

Sayed Hamid Behbehani & Sons Co. / Kuwait , The Expansion of Al Farwaniya Hospital Project

- ❖ Collecting Data, Monitoring and Updating Project Progress.
- ❖ Developing and Implementing Plan versus Actual Progress Charts Histograms/ S Curves.
- ❖ Producing Weekly Report showing the Progress, Planned, Delays & Issues of Concerns.
- ❖ Preparing Monthly Report to the Owner.
- ❖ Preparing Progress Presentations for Top Management.
- ❖ Communicating with all Departments.

Training

2014:

Planning Engineer

Kharafi National / Kuwait, Sabah AL-Salem University Central Utility Plants

- ❖ Producing Daily and Weekly Progress Reports.
- ❖ Collecting Data and Monitoring Project Progress.
- ❖ Updating Man power and Concrete Sheets.
- ❖ Preparing Progress Presentations..

2013:

Site Engineer

Kharafi National / Kuwait, Expansion of Sulaibiya Waste Water Treatment Plant

- ❖ Supervising and Monitoring the Site activities.
- ❖ Preparing Reports as Required.

Education

2009-2014:

Civil Engineering

Jordan University of Science & Technology / Jordan

- ❖ Bachelor Degree in Civil Engineering /Good
- ❖ This program is accredited by the Accreditation Board for Engineering and Technology ABET/United States of America.

2009:

High School

AL-Safar Private School / Kuwait / GPA (96.5%)

Certificates

2023: Preparing for PMI – SP & PMP Certificates
2016: Planning and Scheduling Tools & Techniques (Primavera P6)
Project Management Institute - kw 1528 / 30 hrs.
2013: Introduction to Project Planning Using Primavera P6
Consultative Center for Science and Technology – Jordan / 16 hrs.

Membership

2018-Present: Kuwait Society of Engineers
2015-Present: Jordan Engineers Association

Courses

2013-2014: Courses in Jordan University of Science & Technology

- ❖ Etabs, Prokon, Steel Design, Bridges Design, Geometric Design, Design of Reinforced Concrete and Specifications & Contracts

Softwares

- ❖ Primavera P6, Etabs, Prokon, Autocad.
- ❖ Microsoft Office (Word, Excel, Powerpoint ..).

Skills

- ❖ Quick Learner, Creative & Self Motivated.
- ❖ Adaptable & Able to work Under Pressure.
- ❖ Management & Communication Skills.
- ❖ Leadership & Problem Solving Skills.
- ❖ Reports & Presentations Skills.
- ❖ Project management skills that include Planning, Scheduling, Monitoring, Cost & Resources Management, Reporting and Claims of various projects .

Languages

- ❖ Arabic (mother- tongue)
- ❖ English (fluent).