

WORK EXPERIENCE

NOV 2018- Present **Mechanical Engineering and Contracting Co.WLL.**
Mechanical Engineer in Procurement and Tender Department

Scope of Work

- Prepare purchase orders, service level agreements request bid proposals from the potential suppliers, evaluating the quotations and analyzed requisitions for goods and services as per the project action plan and develop strategy to avoid delay and warehouse limitations at the site
- Prepare and analyze documents for client approval from manufactures such as Material test certificate, Production schedule, Datasheets and other necessary documents as per the standards required before commissioning
- Maintain and review computerized ERP system through and manual records of items purchased, costs, deliveries, product performance, product validation, site eligibility and inventories.
- Organizing and assist with the quality department for Technical Inquiry received from Vendor, preparing client approval documents, and resolve, the quality-related issues.
- Maintain knowledge of all organizational and governmental rules affecting purchases, and provide information about these rules to organization staff members and to vendors.
- Analyze scope of work, P&ID, isometrics diagrams, GA drawings and other technical documentation to prepare the bill of material and conduct pre procurement and market test
- Commits toward short term call-off contracts and procuring day to day indirect materials like Consumables, mechanical, electrical and civil materials including Tools & Safety Items required at the site.
- Active in managing logistics works which include identification and negotiating with freight forwarders for appropriate transportation of the materials required by the clients at right time and right place
- Monitoring and evaluating the suppliers through constant regular communication and performance reviews to built a strong relationship especially with monopoly product suppliers
- Amending the contracts which are nearing to end after reviewing an d feedback from internal stakeholders for working in future



ABOUT ME

Efficient professional with 5+ years experience and proven knowledge of procurement, supplier management and inventory planning and forecasting.

Aiming to leverage my skills to successfully fill the management position role at your company

SKILLS

- Logistics and material management
- Piping and Instrument Drawing (P&ID)
- Procurement planning
- Manufacturing engineering
- Supply chain management
- Waste management
- Material requirement planning
- Corporate social responsibility
- Procurement planning
- Enterprises recourses planning
- Inventory planning

CERTIFICATIONS

- Certified and member in Kuwait society of Engineers (KSE)
- Master Diploma in Product Design and Analysis
- NPTEL Online certification on Manufacturing Systems technology (provided by IIT Kanpur)

TRAINING & SEMINARS

- In-plant training on production department for 1 week at WABCO INDIA LIMITED, Chennai.
- In- plant training on production department for 4 days at TI CYCLES OF INDIA.
- In-plant training on production department at ICF, Chennai.
- Attended Seminar at EXPRO ' 15 on Non-Destructive testing at MIT-Chennai.
- Attended Seminar Conducted by SAE INDIA on Steering Systems & Vehicle Handling.

PERSONAL DETAILS

- Date of birth : 21/07/1995
- Gender :Male/single.
- Nationality : Indian.
- Languages : Tamil & English

CONTACT

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- Organized meetings with other department engineers to improve the overall communications and Provided everyone with a point of contact for concerns or questions about part orders with that Initiated price negotiations and Created various documents used for tracking

Project

- Construction of Flow lines and associated works at SEK KOC contract- 17051799
- Construction of Flow lines and associated works at Burgan and Magwa areas Kuwait KOC contract- 15052245

SEP 2017- **Layam flexi solution private .Ltd**

SEP 2018 Quality inspector at Ashok Leyand

Scope of work

- Creating check sheets for inspection data are reported and stored in the database used for cause and effect diagram and Performing inspection before line audit like dial calipers, height gauges coordination measure machine, surface roughness, surface hardness tester.
- Approve material before dispatching at final inspection unacceptable materials are labeled for rejection checked before dispatch
- Discusses with production executives and supervisors to identify and solve the problem reported by the customers, to reduce the defects in the machined component and reduce scrap and rework in manufacturing
- Conduct routine and non-routine analyses of in-process materials, raw materials, environmental samples, finished goods, or stability samples.
- Interpret test results, compare them to established specifications and control limits, and make recommendations on appropriateness of data for release.
- Evaluate analytical methods and procedures to determine how they might be improved and complete documentation needed to support testing procedures including data capture forms, equipment logbooks, or inventory forms.
- Communicated to peers and manufacturing and maintenance personnel, and management the occurrence of in-process product and process nonconformity

EDUCATION

2014-2017 **Bachelor in Mechanical Engineering**
Chennai-India Panimalar Engineering College – 6.7 CGPA

2011-2014 **Diploma in Mechanical Engineering**
Chennai-India Panimalar Polytechnic College- 83%

2010-2011 **Matriculation**
Chennai-India Sethu Bhaskara Matriculation High school - 70%