

SHARFUDDHEEN SYED ALAMs6960531@gmail.com

Mobile: 00973

Doha Extraco,

Post Box no: 41253

Doha Qatar

**OBJECTIVE**

An ambitious and hardworking person, having a career object to work in an organization, which cherishes new and innovative technologies that will offer me a dynamic and challenging environment.

EDUCATION

Qualification : Bachelor of Engineering

Department : Computer Science

University : University of Madras

Period : 1998 - 2002

SOFTWARE KNOWLEDGE

Operating System : Windows 95, 98, 2000, NT

Office Automation : Ms Office 97,98,2000, Millennium (Ms-Word, Ms- Excel, Ms Access, Ms-PowerPoint, Window based programmed)

Software : AutoCAD, Primavera and MS projects

ERP System : SAP

Special skills

- Proactive attitude and immediate reactions
- Problem solving and thinking abilities.
- Excellent organizational & planning skills
- Ability to work individually and with Team

PERSONAL DETAILS

Name : Sharfuddheen Syed Alam

D.O.B : 01/01/1977

Sex : Male

Marital Status : Married

Nationality : Indian

Driving License : Valid Qatar, Saudi Arabia and UAE - Expired

Employment Status : Qatar Visa Valid – 04/02/2021

Passport Detail:

Passport No : S1212122

Place of issue : Doha, Doha Qatar

Date of issue : 04/07/2018

Date of expiry : 03/07/2028

Languages:

To Speak : English, Hindi, Tamil and Malayalam

To Read & Write : English & Tamil

PROFESSIONAL PROFILE**February: August 2021**

Organization : BFG Advanced Concrete Façades

Designation : Senior Projects Coordinator and acting project manager

Company Profile : BFG Advanced Concrete Façades

BFG Advanced Concrete Facades leverages the light weight, superior compressive strength, and flexural properties of glass reinforced concrete (GRC) to offer advanced GRC facades and decorative elements which are environmentally friendly and add aesthetic value and architectural interest to buildings.

Using the latest technology in concrete spray machines and mixers, and a workforce of over 150 highly skilled engineers and technicians with specialist experience, BFG GRC offers virtually unlimited shapes and profiles in a variety of smooth, profiled or textural finishes. Moulds can also be created to replicate the most complex of profiles in restoration, renovation and new construction. BFG GRC has worked on some of the most noteworthy landmarks around the region, including the Prince Mohammad bin Abdul aziz Airport in Medina, Saudi Arabia, and the Mina Salman underpass in Bahrain. BFG GRC's products are compliant with Precast Concrete Institute (PCI) and GRCA regulations.

BFG GRC is a wholly owned subsidiary of BFG International

Job Responsibility:

- ✓ As a project's coordinator In the Cladding, GRC & UHPC division.
- ✓ Assist to senior projects managers and top-level management.
- ✓ Off – site & on-site project management
- ✓ All types of submittals prior to commence the on – site works and monitoring
- ✓ Preparing the materials tracking schedules and documents tracking schedules
- ✓ Directing labor force on the required corrective action and recovery programs.
- ✓ Coordination between construction management team on site and all departments (Technical, production, dispatch and administration) in BFG
- ✓ Preparing site weekly reports.
- ✓ Qty take off to procurement of raw materials as per approved drawings.
- ✓ Implementation of safety as aspects.
- ✓ Applying and maintaining QA / QC Procedures.

Handling Project:

- Sabic Head Quarters At Jubail located at KSA – 13,000M² - Wall Cladding and Ceiling works – On going
- Apple DC (Apple Distribution Center) At Riyadh located at KSA – Wall Claddings works – 8,000m² - Completed
- Saada Mall Commercial Building @ At riyadh located at KSA - Wall cladding works – 9,000M² - On going
- Sheikh salem Al ali salem Al sabah camp @ Kuwait - GRC Dome, Masrabia and Ceiling works – 2500M²

Contact reference:

- 1) Mr. M. Rabah – Operations Manager -Mobile No: 0097338009997, Email: rabah@bfgfacades.com
- 2) Mr. Ateeq Mohamed – Estimation Manager – Mobile No: 0097339993757 Email: ateeq@bfgfacades.com

February: 2015 to August 2021

Organization : Doha Extraco

Designation : Senior Projects Coordinator cum Project Manager

Company Profile : Doha Extraco

Doha Extraco is an ISO: 9001 - 2015 Accredited company that Design, Manufacture, Supply and Installation of GRC, GRG, GRP, architectural products in the region of state of Qatar to specific applications to entire Qatar.

Job Responsibility

- ✓ As a project's coordinator In the Cladding, GRC & GRP division.
- ✓ Assist to senior projects managers and top-level management.
- ✓ Off – site & on site project management
- ✓ All types of submittals prior to commence the on – site works and monitoring
- ✓ Preparing the materials tracking schedules and documents tracking schedules
- ✓ Directing labor force on the required corrective action and recovery programs.
- ✓ Coordination between construction management team on site and all departments (Technical, production, dispatch and administration) in Doha Extraco.
- ✓ Preparing site weekly reports.
- ✓ Qty take off to procurement of raw materials as per approved drawings.
- ✓ Implementation of safety as aspects.
- ✓ Applying and maintaining QA / QC Procedures.
- ✓ Preparing the Inspection test Plan, Materials inspection request and work inspection request as per project Spec's.
- ✓ Follow Up Materials inspection request and work inspection request as per the MIR & WIR tracking Schedule
- ✓ Preparing invoices, submit to clients and follow up payments and certifications
- ✓ Prepare and certify payments certifications for subcontractors
- ✓ Prepare and submit projects schedule as per clients required date and managing as per approved schedule
- ✓ Duties included planning and managing site development to unit completion and acceptance
- ✓ Oversaw Construction planning and scheduling, materials Management, inventory, construction, test procedures, quality assurance and Execution of GRC & GRP works
- ✓ Weekly Planning and Executing site activities with Operation Manager
- ✓ Prepare and submit project closure documents
- ✓ As Project Manager coordinate with Main contractor for site readiness
- ✓ Assign and implement team for site startup process
- ✓ Attending site progress and technical meeting
- ✓ Arrange site day to day progress
- ✓ Prepare and submission of Projects Handing Over process

Handled Projects

- ✓ Al Rabban Tower – Construction and reconstruction engineering company – GRC Façade
- ✓ IBQ (International Bank of Qatar) Tower - Construction and reconstruction engineering company
- ✓ Labour City - Al Ali Engineering Co – GRC Work
- ✓ Salwa Resorts – Al Ali Engineering and Contraco – GRC works
- ✓ Mirqab Commercial complex - Terna - GRC Façade & Reflected ceiling Gypsum work
- ✓ Internal security force –Saudi Binladan Group - Gypsum ceiling work
- ✓ Al Rayyan Palace – Classical Palace - GRC cladding
- ✓ Hermes Development - SEG Qatar _ GRC Cladding
- ✓ Vendom Place – CRC Qatar - GRP & EIFS
- ✓ Viva Bhariyah – CRC Qatar – GRC Cladding
- ✓ Katara GRP Cladding
- ✓ Qatar Rail Gold Line – GRP Cladding
- ✓ Meshrib Down Town
- ✓ Alar hotel Development
- ✓ Lusail stadium

Contact reference:

- 1) Mr. Tariq Al Yakubi – General Manager -Mobile No: 0097455805112, Email: dm@dohaextraco.com
- 2) Mr. Essam Moustafa – Finance Manager – Mobile No: 0097466105518 Email: account@dohaextraco.com

June: 2012 to December 2014

Organization : Arabian Tile Co. Ltd, Riyadh, K.S.A

Designation : Projects Coordinator

Company Profile : ARABIAN TILE COMPANY LTD (A Division of AICO GROUP)

Arabian Tile Company is an ISO: 9001 - 2008 Accredited company that Design, Manufacture, Supply and Installation of GRC, GRG, GRP, Tiles, Interlock, Curbstone and block products, Customized professional products of Cement Material (Pre cast) and Grinding polishing stone (GPS) materials to specific applications to entire KSA and GCC Countries

Job Responsibility

- ✓ As a projects coordinator In the Cladding, GRC & GRP division.
- ✓ Assist to senior projects managers and top level management.
- ✓ Off – site & on site project management
- ✓ All types of submittals prior to commence the on – site works and monitoring
- ✓ Preparing the materials tracking schedules and documents tracking schedules
- ✓ Directing labor force on the required corrective action and recovery programs.
- ✓ Coordination between construction management team on site and all departments (Technical, production, dispatch and administration) in ARTIC.
- ✓ Preparing site weekly reports.
- ✓ Qty take off to procurement of raw materials as per approved drawings.
- ✓ Implementation of safety as aspects.
- ✓ Applying and maintaining QA / QC Procedures.
- ✓ Preparing the Inspection test Plan, Materials inspection request and work inspection request as per project Spec's.
- ✓ Follow Up Materials inspection request and work inspection request as per the MIR & WIR tracking Schedule
- ✓ Preparing invoices, submit to clients and follow up payments and certifications
- ✓ Prepare and certify payments certifications for subcontractors
- ✓ Prepare and submit projects schedule as per clients required date and managing as per approved schedule
- ✓ Duties included planning and managing site development to unit completion and acceptance
- ✓ Oversaw Construction planning and scheduling, materials Management, inventory, construction, test procedures, quality assurance and Execution of GRC & GRP works
- ✓ Weekly Planning and Executing site activities with Project Director
- ✓ Prepare and submit project closure documents

Handled Projects

- ✓ Khafji Aviation training Schools Parking Shades and warehouse – Azmeel Contracting Co.(Saudi Armco)
- ✓ KAPSARC – Natatorium & Majid – community Hall – SK Engineering (Saudi Armco)
- ✓ KAPSARC - ROC Buildings – Depa (Saudi Aramco)
- ✓ Burj Rafal Tower – Saudi Dubai contracting Company,
- ✓ MOI Office Building – Majal Al Arabi (Ministry of Interior)
- ✓ Royal Commission Housing Buildings – Bulgo Insaat Contracting Company,
- ✓ Military Training College @ sallbuk – Riyadh – Al Yammama Contracting company
- ✓ King Khalid University @ Abha Kamis– Al Rashed Trading Company
- ✓ Rayal Air Port Admin Building – Al Mubani contracting company
- ✓ Al Othaim Gate Palace & 20Villa @ Riyadh – Al Othaim Holding company
- ✓ Jabal Omar Development Project @ Makkah – Arabian Construction company
- ✓ KAFD – Parcel 5.05 @ Riyadh – Lindner Facades LTD,
- ✓ KAFD chiller Plant – Parcel 6.23 & 6.27 – SNC lavalin

Contact reference:

- 1) Mr. M. Rayees – Estimation Manager -Mobile No: 00966593325585, Email: rayees@artic.com.sa
- 2) Mr. Alaa Moqbel Rashid – Finance Manager – Mobile No: 00966597493252 Email: alaa@artic.com.sa

May 2006 to December 2011

Organization : Arabian Profile Co.Ltd, Sharjah, U.A.E

Designation : Projects Coordinator

Company Profile : ARABIAN PROFILE COMPANY LTD (A Division of GIBCA GROUP)

Arabian Profile Company is an ISO: 9001 Accredited company that Design, Manufacture, Supply and Installation of profiled metal faced sheet, Cladding and building systems in single skin, Insulated Polyurethane and Composite Sandwich Panels & GRP/GRC Products, Honeycomb materials to specific applications to entire UAE, GCC Countries, Asian, African and European Countries.

Job Responsibility

- ✓ As a project's coordinator In the Cladding, GRC & GRP division.
- ✓ Assist to senior projects managers and top-level management.
- ✓ Off – site & on-site project management
- ✓ All types of submittals prior to commence the on – site works and monitoring
- ✓ Preparing the materials tracking schedules and documents tracking schedules
- ✓ Directing labor force on the required corrective action and recovery programs.
- ✓ Co ordination between construction management team on site and all departments (Technical, production, dispatch and administration) in ARTIC.
- ✓ Preparing site weekly reports.
- ✓ Qty take off to procurement of raw materials as per approved drawings.
- ✓ Implementation of safety as aspects.
- ✓ Applying and maintaining QA / QC Procedures.
- ✓ Preparing the Inspection test Plan, Materials inspection request and work inspection request.
- ✓ Follow Up Materials inspection request and work inspection request as per the MIR & WIR tracking Schedule

Handled Projects

Cladding Projects

- ✓ Dubai mall
- ✓ Dubai airport – Terminal 2 expansion – AX272F
- ✓ Dubai Duty free Warehouse – AX222
- ✓ Al-Futtaim cars spare parts showroom
- ✓ Anantara Palm Jumeirah Tower
- ✓ Knuckle Roof @ Dubai Festival City
- ✓ Harbour plaza @ Dubai Festival City
- ✓ Crown Plaza & Intercontinental Hotel @ Dubai Festival City
- ✓ Al Fattan Tower
- ✓ Oceana Residences
- ✓ YAS Island Marina Hotel
- ✓ YAS Island Ikea Store
- ✓ Zayed University @ Khalifa City B, Abu Dhabi, UAE
- ✓ Etihad Tower @ Abu Dhabi
- ✓ Al Naboodha Show Room & work Shop @ Abu Dhabi
- ✓ JW Marriot Abu Dhabi Resort and SPA
- ✓ Al Bahr Tower @ Abu Dhabi
- ✓ Borouge Innovation Center (Adnoc) @ Abu Dhabi

GRC / GRP Projects

- ✓ Dubai Festival City Zone 8A
- ✓ Palace @ RAK for Shk. Fahim Al Qassimi
- ✓ Sharjah Real Estate (Head quarters)
- ✓ Al Khaveneej Villa
- ✓ Yacht Club @ Dubai Marina
- ✓ Ajman Court & Prosecution Complex

Curriculum Vitae of Sharfuddheen Syed Alam

- ✓ Spring (G+25) Residential building @ Silicon Oasis
- ✓ Fairmount Palm Residence North & South Tower & Fairmount hotel
- ✓ Sharjah Finance Department
- ✓ Dubai Marina Mall (Material Co Ordination Only)
- ✓ Burj Dubai Development - Old Town Commercial Island (External Façade and Retail office theming)
- ✓ Al Barsha Hotel
- ✓ City Garden Projects @ Baku Azerbaijan (Material Co Ordination only)
- ✓ Abu Dhabi Central Market Redevelopment
- ✓ 232 Swimming Pool @ Jumirah Park Villa
- ✓ Sharjah American university GRP Lattice Dome

Contact reference:

- 1) Mr. Abdul Gafoor – Projects admin -Mobile No: 00971506968736, Email: abdul.gafoor@arabinprofile.com
- 2) Mr. Shajahan – Projects Manager – Mobile No: 00971504815624 Email: shajahan.rahamatulla@arabianprofile.com

June 2003 – January 2006

Organization : M/s. Engineering Contracting Company, Dubai, U.A.E.
Designation : Accommodation In charge cum Stores In charge
Company Profile : A Leading construction company in U.A.E. having the 5000 skilled workers and 2500 semi skilled workers under the 750 staffs.

Job Responsibility:

- ✓ As a Labour Accommodation Administrator
- ✓ In charge for around 4,500 labours
- ✓ Maintenance of Balance sheet & reporting direct to the Financial Manager
- ✓ Maintaining Labours & Staff record and updating evenly
- ✓ As a Coordinator between Labours & Management
- ✓ Preparing official letters and time sheets for the Technicians & Staff
- ✓ Assist Managers & Auditors during camp auditing
- ✓ Monitoring job card for all sites & updating in computer
- ✓ Responsible for all invoices, petty cash payments
- ✓ Maintaining the Ledgers inwards & outwards
- ✓ To order materials, follow up & issue of materials
- ✓ As a Cost Controller (Controlling Materials & Labours Expenses).

DECLARATION

I here by assure that all the above details are true to my knowledge and I work with full dedication and sincerity to prosperity for your concern

Date - 10/04/2022.

Yours faithfully

Place - Doha Qatar

(Sharfuddheen)

- Visa Type - Bahrain Employment Visa Valid – 24/09/2023
- Current Salary – 1,500.000BD with transportation By Company
- Expected Salary – 1,500.000KD With transportation By Company
- Estimated Joining Date – 30 days from receiving of Visa