Abdel-Moula Mohamed Abdel-Moula Ahmed

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Personal Data:

* Full Name:Abdel-Moula Mohamed Abdel-Moula Ahmed
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* Cell phone:(00965)60970286
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## **Date of birth:**26/ 7/ 1984

* **Military Statue:** Exempted
* **Marital Status:** Married
* **Nationality:**Egyptian

# Education:

* Bachelor Degree In Architectural Engineering(May 2006) from HI INSTITUTE FOR ARCHITECTURE&BUSINESS ADM. TECHNOLOGY 6th OF OCTOBERCITY
* Depart : Building Technology and Project Management
* My Grade:The Fourth Year Is GOOD /Graduation Project Is GOOD/General Accumulative Grade Is GOOD
* Graduation Project: InternationalCommercialCenter

PROFESSIONAL EXPERIENCE:

* **Since (3/2022)ـــ (Now)**

**Job title** Project Coordination (Technical Office Manager)

**Employer** Kuwait industrial center company (Kuwait)

**Type of business** Construction \_Manufacture\_ Civil

**Project** Fahaheel Sports Club **(21M.KD)**

**Responsibilities**

- Assist the project manager on Time schedule for all items of project.

- Coordination of Architectural structural and MEP works during construction.

- Plan and execute work schedule based on contract schedule.

- Prepare and submission shop drawings and as-built drawings.

- Plan and monitor shop drawing schedule.

- Handle and fixing technical and engineering problems.

- Attending technical and project coordination meeting with various disciplines.

- Review and interpret design drawings and specifications, propose better engineering alternatives.

- Responsible for implementing the work plan of the Project Manager.

- Any other ad-hoc duties as assigned.

* **Since (9/2021)ـــ (2/2022)**

**Job title** Senior Project Engineer - Project Manager

**Employer** Kuwait industrial center company (Kuwait)

**Type of business** Construction \_Manufacture\_ Civil

**Project** Showroom and Store- AlmawashiCompany**(1.2M.KD)**

**Responsibilities**

- Monitor and manage the day-to-day operations of project, including.

- Monitoring budgets, coordinating activities with other subcontractors.

- Coordinate and control construction works on site.

- Handle contractual matters that arise.

- Check drawings and quantities and ensure that these are accurate for the execution.

- Plan and monitor shop drawing schedule.

- Oversee the selection and requisition of materials require at site.

- Plan the work schedule and efficiently organize the site facilities in order

To meet an agreed program of deadlines.

- Liaise with consultants and/or sub-contractors engaged on the project.

- Attend regular meetings with owner/client/contractors/sub-con and ensure

The progress is on schedule.

- Oversee quality control and safety matters on the site.

- Resolve any unexpected technical difficulties and other problems that may arise.

- Overall responsible for execution of the projects.

- Monitor the cash flow and budgeting of the project.

- Accountable for the project’s projected profit.

- Monitor work progress to ensure project stays on schedule.

- Conduct safety and environmental risk assessment of projects handled.

- Ensure staff works in a safe and orderly manner.

* **Since (11/2018)ـــ (3/2021)**

**Job title** Project Engineer - Assistant Project Manager

**Employer** Kuwait industrial center company (Kuwait)

**Type of business** Construction \_Manufacture\_ Civil

**Project** Kuwait Dairy Company - New Processing Plant **(12M.KD )**

**Responsibilities**

- Assist the project manager on Time schedule for all items of project.

- Engage in site works, inspection and planning.

- Plan and execute work schedule based on contract schedule.

- Coordinate and control construction works on site.

- Handle technical and engineering problems.

- Coordinate with subcontractors, suppliers and consultants.

- Preparation of ‘as-built drawings 'And Quantity surveying.

- Coordinate between Different Works Such as HVAC, Plumping

Electric, Architectural and Structural.

- Plan and monitor shop drawing schedule.

-Monitor work progress to ensure project stays on schedule.

* **Since (6/2017)ـــ (10/2018)**

**Job title** Project Engineer

**Employer** Kuwait industrial center company (Kuwait)

**Type of business** Construction \_Manufacture\_ Civil

**Project** Armory Building -Kuwait National Guard HQ**(1.7M.KD )**

**Responsibilities**

- Managing the project team including subcontractors.

- Working closely with clients and consultants to understand their needs.

- Coordinate and control construction works on site.

- Review all project documentation.

- Providing a daily plan to site supervisors as per the format set .

- Preparation of ‘as-built drawings 'And Quantity surveying.

- Coordinate between Different Works Such as HVAC, Plumping

Electric, Architectural and Structural.

- Provided project support for all off-site activities.

- Ensure the delivery and releasing materials to subcontractors.

- Attend site meetings.

* **Since (8/2016)ـــ (6/2017)**

**Job title** Site Engineer - Technical Office Engineer

**Employer** Kuwait industrial center company (Kuwait)

**Type of business** Construction \_Manufacture\_ Civil

**Project** Slaughterhouse &sheep market Kuwait Capital **(12M.KD )**

**Responsibilities**

- Assist the project manager on Time schedule for all items of project.

- Coordination of Architectural structural and MEP works during construction.

- Plan and execute work schedule based on contract schedule.

- Prepare and submission shop drawings and as-built drawings.

- Plan and monitor shop drawing schedule.

- Handle and fixing technical and engineering problems.

- Attending technical and project coordination meeting with various disciplines.

- Responsible for implementing the work plan of the Project Manager.

- Provided project support for all off-site activities.

- Ensure the delivery and releasing materials to subcontractors.

- Attend site meetings.

- Any other ad-hoc duties as assigned.

* **Since (5/2015)ـــ (7/2016)**

**Job title** Site Engineer

**Employer** Kuwait industrial center company (Kuwait)

**Type of business** Construction \_Manufacture\_ Civil

**Project** Ishbiliya girls school **(2.960M.KD)**

**Responsibilities**

- Assist the project manager on Time schedule for all items of project.

- Engage in site works, inspection and planning.

- Plan and execute work schedule based on contract schedule.

- Coordinate and control construction works on site.

- Handle technical and engineering problems.

- Coordinate with subcontractors, suppliers and consultants.

- preparation of ‘as-built drawings 'And Quantity surveying.

- submit periodic reports weekly and monthly to the project manager for the conduct of the work include my notes.

* **Since (3/2014)ـــ (5/2015)**

**Job title** Site Engineer

**Employer** Kuwait industrial center company (Kuwait)

**Type of business** Construction \_Manufacture\_ Civil

**Project** Some projects for the company

**Responsibilities**

- Supervising and make redesign and renovation and finishing for flowery hotel building in salmia .

- Supervising and make redesign and renovation and finishing for Mr. Saud Bisharaoffice in Kuwait city .

- Supervising and make redesign and renovation and finishing for peacocks&paisleys shop in suncity complex at Shuwaikh.

* **Since (7/2012)ـــ (2/2014)**

**Job title** Site Architect

**Employer** Procon for projects management (Kuwait)

**Type of business** Architecture \_Planning \_management

**Project** Obadaschool Doha Area**(2.960M.KD)**

**Responsibilities**

- Makeall architecture design for all planes and elevations for project.

- Monitor the implementation of all the terms of the project and materials accreditation

- Review all requests for audit of the contractor and confirm to reality and checking on the items in the site.

* **Since (5/2011)ـــ (6/2012)**

**Job title** Architect Engineer (Design)

**Employer** Architecture home office (Kuwait)

**Type of business** Architecture \_Planning \_Consulting \_survey

**Responsibilities**

- Make all architecture design for all office projects

(Schools for Ministry of Education)

(Some private villas)

(Oula petroleum station)

-Prepare all shop drawings for projects

(Schools for Ministry of Education)

(Some private villas)

(Oula petroleum station)

-Site planning and Supervision

* **Since (1/2010)ـــ (1/2011)**

**Job title** Architect Engineer (Design)

**Employer** Nazehkarah Office (saudia Arabia)

**Type of business** Architecture \_Planning \_Consulting \_survey

**Responsibilities**

- Make all architecture design for all planes and elevations for projects in office.

-Prepare all shop drawings for projects

-Site planning and Supervision

* **Since (7/2006) ـــ (12/2009)**

**Job title** Architect engineer

**Employer** Vision Company (EGYPT)

**Type of business** Architecture \_Planning \_Construction \_General contract

**Responsibilities**

- Make architecture design for company projects.

-Prepare all shop drawings for projects.

-Site planning and Supervision.

-Make time sheet and the quantify surveying for the projects.

* **Since (1/7/2005) ـــ (1/8/2005)**

Summer training in Arab contract co (Misr Bank)

# Computer Skills:

* Operating Systems Windows(7, 10 , 8)**
* MS Office (Ms Word / Ms Power point / Ms Excel)
* Auto cad 2d
* Auto cad 3d
* Primavera
* Photoshop
* 3d Max
* Good internet explorer
* Ability of fixing soft & hardware problems even by phone as a technical support
* Ability of making a presentation of any Microsoft OS or application

# Personal skills:

* Good time management
* Ability of learning as fast as possible
* Looking for a good carrier
* Ability of leading employers
* Ability of working under stress
* Ability of working as a part of team work

Career Objective:

* Seeking a challenging position in a leading Company to capitalize on and further develop My working experience and my academic background

# Other info :

* Member of the Egyptian engineers syndicate.
* Member of the Kuwait society of Engineers.
* Certified Project Engineer (The Kuwait Ministry of Education).
* Certified Project Engineer (Kuwait National Guard HQ).
* Certified Project Engineer (Kuwait Public Authority For Sport).

# Languages:

**1) Arabic:** (Mother Tongue)

**2) English**: Very Good.

**3) French**: fair

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