



# Abdelrahman Ghasam

## Contact

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Kuwait, Salmiya, Block 3

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## Additional Skills

SAP ERP  
EXCEL  
SQL  
FINANCIAL MODELING  
FAST LEARNING  
ANALYTICAL SKILLS  
PROBLEM SOLVING

## Professional Summary

An extremely motivated individual with a natural ability to solve financial problems. An innovative thinker with attention to detail who is also a friendly individual. Looking to join a growing organization that utilizes my current analytical skills and knowledge and help me to further develop these skills in a practical and challenging environment.

My eventual career goal is to assume responsibility for the analysis and implementation of all commercial data and actively contribute to the overall success of any business I work for.

## Work Experience

April 2020 – Present

### Gurlis Group, Kuwait

Senior Accountant

In a team of 4 maintaining the Accounting for 3 independent companies in the industry of Sweets and F&B and being an excellent problem solver made me a key person in the company.

Duties included:

- Handling sales and all different sales platforms
- Handling all payables and dealing with over 60 suppliers
- Handling all monthly bank reconciliation and account reconciliation
- Handling drivers fuel consumption
- Involved in rectifying backlog accounting misstatements.
- Handling projections for tender projects
- Involved in forensic accounting issues
- Key person in the setup of Microsoft Dynamic 365 ERP

August 2019 – July 2020

### Salini Impregilo S.p.A., Kuwait

Accountant

Working as an Accountant for Both Salini Impregilo S.p.A Construction and Contracting company and

The Jount Venture between Salini Impregilo and Kolin Insaat Turism for south al Mutlaa main roads project.

Maintaining SAP to:

- Post and reconcile Vendor invoices
- Prepare and Post Vendor Bank payments and Cash Payments
- Bank and Cash reconciliation and Receipts
- Weekly Net Financial Position
- Posting of Debit and Credit notes
- Payroll, Leave and indemnity
- Prepaid expenses
- IFR16 Lease Accounting
- Monthly KD to Euro Valuation
- Reconciling balances monthly and Participating in the Quarter and Yearly Closing

Duties Related to Project:

- Maintain project-related records, including contracts and change orders
- Authorize the transfer of expenses into and out of project-related accounts
- Review and approve supplier invoices related to a project

- Review and approve overhead charges to be applied to a project
- Review account totals related to project assets and expenses
- Confer with receivables staff regarding unpaid contract billings
- Report on project profitability to management
- Report to management regarding the remaining funding available for projects
- Create or approve all project-related billings to customers
- Investigate all project expenses not billed to customers
- Respond to requests for more detail from customers
- Close out project accounts upon project completion

December 2018 – August 2019

**Hassan Makki and Sons Company, Kuwait**

Accountant

Duties include:

- Managing the Financials for 3 independent Companies in fields of Bakery, Sweet Manufacturing and online shopping.
- Property Financial Management.
- Preparing Cash Budgets, Financial modelling and Projections.

September 2018 – December 2018

**Bench Business Advisory, Kuwait**

Accountant

Duties include:

- Collect and organize Financial Data from Clients.
- Prepare Journal Entries for all Transactions Occurred during the month.
- Prepare Closing entries including Leave, indemnity and depreciation, do the Bank Reconciliation and Prepare salaries.
- Post all Transactions to balances and Prepare Financial Statements for the period.
- Manage a portfolio of 4 Companies including 2 restaurants, a Medical supply company and Real Estate.

## Education

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2014 – 2018

**Assiut University. Egypt.**

B. of Commerce. In English accounting (good) (74.6%)

Key Skills gained:

- Demonstrate a broad knowledge and understanding of Commerce studies, with an in-depth understanding in Accounting.
- Engage confidently in self-directed study and research and have a continuing commitment to learning
- Apply basic mathematical and statistical skills necessary for analysis of a range of problems in economics, accounting, marketing, management and finance
- Proficiency in all areas of Microsoft Office, including Access, Excel, Word and PowerPoint.

Notable Modules - Microeconomic & Macroeconomic Principles, Financial Accounting & Statement Analysis, Audit & Assurance, Managerial accounting

2008 – 2014

**Al Najat Private High school, Kuwait**  
Kuwaiti High school Science Major (Very Good)

## Languages

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Arabic	— Native
English	— Very Good

## References

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Available Upon Request