# *Personal Data:*

Nationality : Jordanian

Marital Status : Married

Date of Birth : 21 SEP 1977

Visa : Resident Visa – Transferable / UAE

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Email : raadkhader@yahoo.com

Address : Palestine – West Bank

Valid UAE driving License

***Career Objective****:*

Seeking a challenging position in a pioneer company as **MEP construction manager** or **Project manager** where I can improve my managerial and personal skills and achieve success for me and my group.

***Qualifications****:*

1. Bachelor’s degree in **Electrical Engineering** from An- Najah National University (2002) In Nablus - Palestine*.*
2. **Project Management Professional (PMP)** at Chicago Training and Consultancy-Abu Dhabi - 2016.

***Key Skills:***

* Good communication skills. MS office, Computer skills, Construction, documentation, coordination, supervision.

***Core Competencies:***

🌣 Manage project within Budget and time according to schedule and requirements.

🌣 Represent the company in front of client and consultant.

🌣 Ensure satisfaction of client, consultant, and project manager.

🌣 Ensure full adherence to the company and authorities procedures and polices.

***Employment Record:***

* May 2018 - up to date **: Trojan General Contracting** (ABU DHABI – UAE)

***Position***: Senior Electrical Project Engineer (Construction)

***Job Responsibilities:***

* Plans and supervises the major functions of the construction which include the responsibility for the planning and co-ordination of all manpower and equipment, materials supplies, and sub-contracted services, towards the proper completion of the work on schedule with approved drawings, specifications, cost and quality limitations.
* Monitors Sub-contractors at each stage of the work to ensure proper compliance with all technical aspects of the contract through both individual contacts and co-ordination meetings.
* Directs the procurement of permanent and non-permanent materials required for the proper completion of the work on schedule.
* Monitors construction progress on a daily, weekly and monthly basis and provides input to the regular reports of the Project Manager.
* Reviews all Method Statements dealing with his area of responsibility prior to issue to the Client.
* Monitoring the subordinates and follow up with them for the site issues.
* Schedule and plan subcontractor site visits and data collection
* Review subcontractor BOQs and invoices for accuracy and completion
* Verify subcontractor completed works are in line with contract requirements
* Determine the project requirements and follow up with the different departments for any related matter to the project.
* Attending regular meetings on work progress, coordination with the main Contractor and Consultant to discuss key issues related to the project and taking effective corrective actions.
* Interfaces with subcontractors to ensure compliance of project implementation with construction schedule and solve the bending issues.
* Track, manage, and review dates & stages of the completion of working programs and develop action plans accordingly.
* To arrange for the mobilization and demobilization of manpower and machineries, materials, and tools from and to the site.
* Reporting to project management regarding work progress, change claims, schedules, and disputes.

***Project*:**

***Harbour Gate Site***

 ***(2B+ G + M + 2 PODIUMS***

 ***+ Tower1(14 Typical floors + Mechanical floor + 17 Typical floors + Roof) + T2(14 Typical floors + Mechanical floor + 22 Typical floors + Roof)***

Consultant: SSH International.

Contractor: Trojan General Contracting.

* Jan 2015 – May 2018 **: Seidco General** (ABU DHABI – UAE)

***Position***: *Senior Electrical Engineer*

***Job Responsibilities:***

* Arrange the log sheets of materials and drawings and ensure they are submitted on time to consultant/client.
* Coordinate with the consultant for the approval of shop drawings, materials submittals, samples, and any necessary approval if there is.
* Tracking materials requisitions, purchase orders, delivery schedules, and payments to suppliers.
* Ensure the long lead items are ordered on time.
* Supervising work flow, quality of work and progress as per the approved shop drawings and planning program and keep all records.
* Correspondence with main contractor, consultant, and suppliers.
* Determine the project requirements and follow up with the different departments for any related matter to the project.
* Presentation of all documents as RFI's, procurement log sheet, and any necessary document.
* Attending regular meetings on work progress, coordination with the main Contractor and Consultant to discuss key issues related to the project and taking effective corrective actions.
* Coordinate with the local authorities and obtain approval from those authorities.
* Sign and Release the payments certificates for suppliers and subcontractors.
* Issue the monthly payment as per the work activities achieved at site.
* Coordinate with the QS engineer for any change request may come later and assist in preparation the variations.
* To arrange for the mobilization and demobilization of manpower and machineries, materials, and tools from and to the site.
* Prepare the site for testing, commissioning, and handing over.
* Reporting to project management regarding work progress, change claims, schedules, and disputes.
* Hand over as built drawings, warranty certificates, & operation and maintenance manuals to the client.

***Projects*:**

***Construction of Presidential Guards Command Camp at Mawawi – Package4 + Package 6 – Military Project.***

Project consists of sports hall building, clinic building, football yard, flag yard, security buildings, official building, accommodation buildings, BMS and monitoring building, 5nos substations 22KV, 5Nos ETS buildings for TABREED, and huge infrastructure works.

Client: Presidential Guards Command

 Consultant: Al-turath Consulting Engineers (ACE)

* Oct 2009 – Jan 2015 **: *Amana Contracting & Steel Buildings CO.L.C***(ABU DHABI – UAE)

***Position***: *Electrical Project Engineer*

***Projects executed*:**

* ***Explosive storage Facilities at Western Region – for ADNOC***

 Client: ADNOC. Abu Dhabi National Oil Company.

 End user: Abu Dhabi Police

 Consultant: Jacobs holdings

* ***Abu Dhabi Future Schools – for MUSANADA***

Client: Musanada

End user: Abu Dhabi education council

Consultant: Dewan Architects

* ***ADNOC high schools at Sas Al Nakhl***

Client: ADNOC. Abu Dhabi National Oil Company.

Consultant: Hill international

* ***Learning center accommodations for Schlumberger***

Consists of four blocks of (G + 1 + Roof) with approximate 320 accommodation rooms for students, Amenities building ( Coffee shop, Reception, Library, big kitchen, dining area, hallway, classrooms, and other amenities), Tennis playing area, Basketball playing area, Squash playing area, football yard, 3Nos 11KV Substations, and infrastructure works.

Client: Schlumberger – French Oil Company

Consultant: Parsons Internationals

* July 2004 up to Sep 2009**: *United Engineering Construction Company-UNEC*** *(DUBAI – UAE)*

***Position***: *MEP Coordinator assistant*

 ***Job Responsibilities:***

* reviewing the electrical shop drawings of the MEP subcontractor before submission to the consultant
* follow up for the site inspections with the subcontractor and coordinating with the consultant
* Checking MEP subcontractor progress as per the approved project program.
* Attending the meetings.
* Reviewing MEP builders work drawings, and MEP coordination drawings prior to start services installations.
* Coordination with different parties for the site works.

***Projects executed:***

* **Dubai Silicon Oasis HQ offices. – Head quarter building for the IT companies at Middle east.**

Commercial project: Consists of B + G + (2 Typical Towers of 9 floors each + Roof) + Icon building with G + 14 floors + Roof

Client: Dubai silicon oasis authority

Consultant: Khateeb wa Alami

* **International City Package.14 – France City**

Residential Project: Consists of 33 buildings with 3 types ( G + 2floors + Roof, G + 3floors + Roof, G+ 4 floors + Roof)

Client: Nakheel

Consultant: ACE (Associated consulting engineers).

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***Computer skills*** : M/S office, & Internet

***Languages known*** : Arabic – mother tongue, English – excellent reading and writing